Print Form

Cargo-Master
a greatwide company

CARRIER PACKET CHECKLIST

The following documentation is required for carrier qualification and setup:

☐ **Completed Carrier Questionnaire/Remittance Form**

☐ **Carrier Service Profile**

- Completion of this profile will assist us in offering enhanced services and more opportunities to our carriers

☐ **Signed Contract Carrier Agreement**

- Please list the exact carrier name as listed on your operating authority [MC Certificate/Permit(interstate carriers) or USDOT Certificate (intrastate carriers)] on the first and signature page of the Contract. Contract ***MUST*** be signed by an authorized representative of the company.

☐ **Copy of Operating Authority**

- MC Certificate/Permit for Interstate carriers
- USDOT Certificate for Intrastate carriers
- Carriers must be in business at least 30 days and have active, valid interstate or intrastate operating authority

☐ **IRS W9 Form** – January 2011 version listing either EIN or SSN number as Taxpayer ID No.

- To be completed by US carriers only

☐ **IRS W8-BEN** – February 2006 version listing either EIN or SSN number as Taxpayer ID No.

- To be completed by Canadian Carriers only

☐ **Certificate of Insurance** must meet the following guidelines:

- $1,000,000 in Auto Liability– bodily injury and property damage (combined single limit per occurrence). "Scheduled Autos" must identify the vehicle to be used on insurance schedule. Please provide a detailed list of all vehicles covered.
- $100,000 Cargo Liability (All Risk or Broad Form) with cargo deductible, reefer breakdown coverage with deductible and/or self-insured retentions must be shown on certificate.
- Workers Compensation/Employer's Liability Coverage in proper amounts and form as required by applicable state law.
- All owner-operators used in carrier operations must be covered and evidenced on certificate.
- Cargo-Master, LLC listed as certificate holder as follows:

  Cargo-Master, LLC
  ATTN: Carrier Relations
  12404 Park Central Drive, 300S
  Dallas, TX 75251

- All Certificates must come directly from the insurance agent or producer with the issue date listed being the same date of submitted New Carrier Packet.

PLEASE COMPLETE AND RETURN REQUIRED DOCUMENTS TO: _____

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